



## TUTORS OF LITERACY IN THE COMMONWEALTH



925 West College Ave  State College, PA 16801

Phone (814) 867-0203  Fax (814) 867-0483

Email: [kim@tlcliteracy.org](mailto:kim@tlcliteracy.org)

Website: [www.tlcliteracy.org](http://www.tlcliteracy.org)

April 27, 2009

Dear Volunteer Literacy Program Administrators and Tutor Coordinators:

Please make note that a Tutor Coordinator retreat is being planned for the beginning of the 2009 – 2010 program year. It will most likely be scheduled in central Pennsylvania during the third week of August and will consist of two half weekdays and one full weekday (not in that order!). This retreat is a result of a brainstorming session at PAACE Midwinter Conference where Volunteer Coordinators indicated that they felt they would benefit from networking time with their peers.

As I get more details I will pass them on to you. I wanted to let you know about the retreat so that you can plan accordingly when budgeting for the upcoming year. Room and meals will be provided for participants so the main cost to agencies will be travel expenses. This retreat will be a wonderful professional development opportunity for tutor coordinators (and those playing the role even if they don't have the title).

I would like to start an e-mail group of programs interested in this retreat; please contact me at [kim@tlcliteracy.org](mailto:kim@tlcliteracy.org) if you would like to be part of the group. It will be the most efficient way to keep you informed of updates.

Thanks for all that you are doing and please feel free to contact me if you have any questions, concerns, or suggestions about this retreat.

Sincerely,

Kim Rossman  
Executive Director  
Tutors of Literacy in the Commonwealth